

General Risk Assessment for Hirers

Business Name:	Risk Assessor:		Image:
Minchinhampton Market House	Name	Julie Thayer	
	Job Title	Consultant – Envesca Ltd	
	Date	April 2023	
	Signed		

Location of Hazard / Area / Process / Equipment:	All areas
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Activities:	How Harm Could Occur:	People Who Could be Harmed:	
Use of the Market House including Stage, Main Room, Chair Lift and Undercroft	<ul style="list-style-type: none"> Slips and Trips causing bruise/broken bones/cuts Electrocution causing burns or fire Falls from height causing serious injuries Entanglement/entrapment in chair lift Fire from flammable substances, decorations or unauthorised heaters causing burns or smoke inhalation 	Employees	<input checked="" type="checkbox"/>
		Public / Customers	<input checked="" type="checkbox"/>
		Contractors	<input type="checkbox"/>

Current Risk Rating (before controls are in place)			
Low	<input type="checkbox"/>	Medium	<input checked="" type="checkbox"/>
		High	<input type="checkbox"/>

Control Measures Required
<ul style="list-style-type: none"> Ensure that furniture does not block the fire exits and ensure that there is sufficient space left between furniture to allow for a corridor walkthrough All fire doors to be closed at all times Do not position furniture too close to hot surfaces such as radiators Ensure that waste and debris is removed Make sure that spillages are cleaned up as soon as they occur, use warning signs Operate a clean as you go policy Be aware of uneven flooring in the Undercroft Ensure there is always suitable lighting Ensure that maximum numbers are not exceeded – 100 seated theatre style and 80 seated at tables Ensure all electrical equipment used is safe and in good working order Organiser to make sure all activities on the stage are controlled and supervised to prevent potential fall from the stage. Ensure there are not any highly flammable, items of combustible nature or heaters brought into the premises. Ensure that all appropriate persons receive training in operating the chair lift safely and are made aware of possible entanglement such as loose clothing, etc., to be secured Ensure leads/cables are positioned to avoid tripping hazard Ensure that all equipment is safely turned off before leaving

Residual risk factor after measures taken

Low	<input checked="" type="checkbox"/>	Medium	<input type="checkbox"/>	High	<input type="checkbox"/>
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Risk Assessment Owned / Managed by:

Name	
Job Title	
Date	
Review date	