


General Risk Assessment for Hirers

Business Name:	Risk Assessor:		Image:
Minchinhampton Market House	Name	Julie Thayer	
	Job Title	Consultant – Envesca Ltd	
	Date	April 2023	
	Signed		

<b>Location of Hazard / Area / Process / Equipment:</b>	All areas
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Activities:	How Harm Could Occur:	People Who Could be Harmed:	
Use of the Market House including Stage, Main Room, Chair Lift and Undercroft	<ul style="list-style-type: none"> <li>• Slips and Trips causing bruise/broken bones/cuts</li> <li>• Electrocutation causing burns or fire</li> <li>• Falls from height causing serious injuries</li> <li>• Entanglement/entrapment in chair lift</li> <li>• Fire from flammable substances, decorations or unauthorised heaters causing burns or smoke inhalation</li> </ul>	Employees	<input checked="" type="checkbox"/>
		Public / Customers	<input checked="" type="checkbox"/>
		Contractors	<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

Current Risk Rating (before controls are in place)			
Low	<input type="checkbox"/>	Medium	<input checked="" type="checkbox"/>
		High	<input type="checkbox"/>

Control Measures Required
<ul style="list-style-type: none"> <li>• Ensure that furniture does not block the fire exits and ensure that there is sufficient space left between furniture to allow for a corridor walkthrough</li> <li>• All fire doors to be closed at all times</li> <li>• Do not position furniture too close to hot surfaces such as radiators</li> <li>• Ensure that waste and debris is removed</li> <li>• Make sure that spillages are cleaned up as soon as they occur, use warning signs</li> <li>• Operate a clean as you go policy</li> <li>• Be aware of uneven flooring in the Undercroft</li> <li>• Ensure there is always suitable lighting</li> <li>• Ensure that maximum numbers are not exceeded – 10 seated theatre style and 80 seated at tables</li> <li>• Ensure all electrical equipment used is safe and in good working order</li> <li>• Organiser to make sure all activities on the stage are controlled and supervised to prevent potential fall from the stage.</li> <li>• Ensure there are not any highly flammable, items of combustible nature or heaters brought into the premises.</li> <li>• Ensure that all appropriate persons receive training in operating the chair lift safely and are made aware of possible entanglement such as loose clothing, etc., to be secured</li> <li>• Ensure leads/cables are positioned to avoid tripping hazard</li> <li>• Ensure that all equipment is safely turned off before leaving</li> </ul>

<b>Residual risk factor after measures taken</b>		
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Low	<input checked="" type="checkbox"/>	Medium	<input type="checkbox"/>	High	<input type="checkbox"/>
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<b>Risk Assessment Owned / Managed by:</b>	
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<b>Name</b>	
<b>Job Title</b>	
<b>Date</b>	
<b>Review date</b>	