

**Risk Assessment Behind Stage and Side Step**

| Business Name:              |  | Risk Assessor: |   | Image:   |
|-----------------------------|--|----------------|---|--|
| Minchinhampton Market House |  | Name           | Neil James  |  |
|                             |  | Job Title      | Consultant – Envesca Ltd  |  |
|                             |  | Date           | 11 <sup>th</sup> October 2022   |  |
|                             |  | Signed         |  |  |

| Location of Hazard / Area / Process / Equipment: | Activities/storage behind the stage. |
|--|--------------------------------------|
|--|--------------------------------------|

| Activities:   | How Harm Could Occur:   | People Who Could be Harmed: |                                     |
|---|---|-----------------------------|-------------------------------------|
| Storage area for electric piano, access ladder to ceiling, storage and Fire Escape to one side. | <ul style="list-style-type: none"> <li>• Trip hazard electric cable on floor.</li> <li>• Potential for ladder to fall from height if not correctly secured or safely accessed.</li> <li>• Potential for damage/rupture to gas meter if struck by significant object.</li> <li>• Potential – spillage /trip hazard.</li> <li>• Steep steps to fire exit – trip hazard.</li> <li>• Fall from ceiling ladder.</li> </ul> | Employees                   | <input checked="" type="checkbox"/> |
| Paints and cleaning materials left in room.   |   | Public / Customers          | <input checked="" type="checkbox"/> |
|   |   | Contractors                 | <input type="checkbox"/>            |

| Current Risk Rating (before controls are in place) |                          |        |                                     |
|--|--------------------------|--------|-------------------------------------|
| Low  | <input type="checkbox"/> | Medium | <input type="checkbox"/>            |
|  |                          | High   | <input checked="" type="checkbox"/> |

| Control Measures Required   |
|---|
| <ul style="list-style-type: none"> <li>• Consider adding a small handrail to right hand side of steps leading to the fire exit to assist in fire evacuation.</li> <li>• Consider a safe system of work for initially gaining access and retrieval to unlock the ladder in the ceiling.</li> <li>• Afford a level of reasonable housing protection to the gas main sited on the floor to prevent significant injury to site or person(s).</li> <li>• Ensure tins of paint and other tins are re-sited to a secure storage facility i.e. lockable cupboard.</li> <li>• All appropriate persons receive instruction on use of ceiling ladder.</li> </ul> |

| Residual risk factor after measures taken |                                     |        |                          |
|---|-------------------------------------|--------|--------------------------|
| Low                                       | <input checked="" type="checkbox"/> | Medium | <input type="checkbox"/> |
|   |                                     | High   | <input type="checkbox"/> |

| Risk Assessment Owned / Managed by: |  |
|-------------------------------------|--|
| Name                                |  |
| Job Title                           |  |
| Date                                |  |
| Review date                         |  |