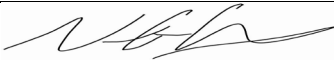



**Risk Assessment** Top Floor Room/Gallery

Business Name:		Risk Assessor:		Image:
Minchinhampton Market House	Name	Neil James		
	Job Title	Consultant – Envesca Ltd		
	Date	11 <sup>th</sup> October 2022		
	Signed			
				

**Location of Hazard / Area / Process / Equipment:** Use of Top Floor Room for Stage Lighting/Sound/ Storage.

Activities:	How Harm Could Occur:	People Who Could be Harmed:	
Extensive unsecured electric cabling used for lighting/sound and power. Box storage. Damage to ceiling.	<ul style="list-style-type: none"> <li>• Electrical hazard</li> <li>• Trip hazard</li> <li>• Fire Hazard</li> <li>• Water through ceiling.</li> </ul>	Employees	<input checked="" type="checkbox"/>
		Public / Customers	<input checked="" type="checkbox"/>
		Contractors	<input type="checkbox"/>
			<input type="checkbox"/>

**Current Risk Rating (before controls are in place)**

Low	<input type="checkbox"/>	Medium	<input type="checkbox"/>	High	<input checked="" type="checkbox"/>
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**Control Measures Required**

- Review use, organisation and layout of room to reduce hazards.
- Ensure ceiling is kept in good condition
- Ensure any combustible materials are not close to electric cabling.
- Secure electric/sound/lighting cabling (remove from floor, loose overhead).
- Ensure any unused items that are currently stored are removed to reduce risk of fire.
- Ensure that all equipment is safely turned off when not in use, everything should be turned off before leaving
- Ensure access to room remains clear at all times.

**Residual risk factor after measures taken**

Low	<input checked="" type="checkbox"/>	Medium	<input type="checkbox"/>	High	<input type="checkbox"/>
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**Risk Assessment Owned / Managed by:**

Name	
Job Title	
Date	
Review date	