



Business Name:		Risk Assessor:		Image:
Minchinhampton Market House		Name	Neil James	
		Job Title	Consultant – Envesca Ltd	
		Date	11 th October 2022	
		Signed		

Location of Hazard / Area / Process / Equipment:	All portable 3 pin electrical equipment, cables & leads throughout the premises. Electrical Installations.
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Activities:	How Harm Could Occur:	People Who Could be Harmed:	
Use of electrical appliances/electrical Circuits.	<ul style="list-style-type: none"> Potential for electric shock if sub-standard /faulty wiring. Potential fire risk. 	Employees	<input checked="" type="checkbox"/>
		Public / Customers	<input checked="" type="checkbox"/>
		Contractors	<input checked="" type="checkbox"/>

Current Risk Rating (before controls are in place)			
Low	<input type="checkbox"/>	Medium	<input type="checkbox"/>
		High	<input checked="" type="checkbox"/>

Control Measures Required
<ul style="list-style-type: none"> Portable electrical equipment to be checked at regular intervals (PAT tested) and a register of the items checked are held and recorded. Electrical installations to be professionally checked on a regular basis at a period not greater than 5 years. Access should be available to the fuse box and staff know how to turn off the electricity in an emergency safely. Keep leads tidy with cable ties to avoid tripping hazards. Ensure regular visual check of leads, plugs, sockets and on/off switches before use. Persons trained in the importance of good housekeeping and able to report any damage to cables, switches, defective plugs. Any faulty items should be withdrawn from use immediately. Where a problem arises, all persons must report it to the committee.

Residual risk factor after measures taken			
Low	<input checked="" type="checkbox"/>	Medium	<input type="checkbox"/>
		High	<input type="checkbox"/>

Risk Assessment Owned / Managed by:	
Name	
Job Title	
Date	
Review date	