



**Risk Assessment**

**Kitchen - Use of Microwave**

<b>Business Name:</b> Minchinhampton Market House	<b>Risk Assessor:</b>		<b>Image:</b> 
	<b>Name</b>	Neil James	
	<b>Job Title</b>	Consultant – Envesca Ltd	
	<b>Date</b>	11 <sup>th</sup> October 2022	
<b>Signed</b> 			

<b>Location of Hazard / Area / Process / Equipment:</b>	Kitchen – Use of Microwave
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<b>Activities:</b>	<b>How Harm Could Occur:</b>	<b>People Who Could be Harmed:</b>						
Use of Microwave	<ul style="list-style-type: none"> <li>• Burns</li> <li>• Fire</li> <li>• Electrical hazard if not checked periodically</li> </ul>	<table border="1"> <tr> <td>Employees</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Public / Customers</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Contractors</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Employees	<input checked="" type="checkbox"/>	Public / Customers	<input checked="" type="checkbox"/>	Contractors	<input checked="" type="checkbox"/>
Employees	<input checked="" type="checkbox"/>							
Public / Customers	<input checked="" type="checkbox"/>							
Contractors	<input checked="" type="checkbox"/>							

<b>Current Risk Rating (before controls are in place)</b>		
Low <input type="checkbox"/>	Medium <input checked="" type="checkbox"/>	High <input type="checkbox"/>

<b>Control Measures Required</b>
<ul style="list-style-type: none"> <li>• Ensure that all staff and volunteers receive training and supervision.</li> <li>• Do not put metal dishes in the microwave.</li> <li>• Remove all lids from jars and takeaway containers before you put them in the microwave.</li> <li>• Do not cook food in a sealed container.</li> <li>• Keep the inside surfaces and the oven door clean.</li> <li>• Do not use the oven if the door does not close properly.</li> <li>• Take care when setting the timer cook switch.</li> <li>• Food containers can be very hot – use an oven cloth or oven gloves.</li> <li>• Remove the cling film carefully and keep out of the way of steam.</li> <li>• Never switch the oven on if it is empty.</li> <li>• Ensure the PAT Testing is carried out on a yearly basis.</li> <li>• Carry out visual checks before use and report any problems immediately.</li> <li>• Ensure that personal protective equipment (PPE) is used.</li> <li>• Provide a door leak protector and follow the manufacturer’s instructions.</li> </ul>

<b>Residual risk factor after measures taken</b>		
Low <input checked="" type="checkbox"/>	Medium <input type="checkbox"/>	High <input type="checkbox"/>

<b>Risk Assessment Owned / Managed by:</b>	
<b>Name</b>	
<b>Job Title</b>	
<b>Date</b>	
<b>Review date</b>	