

Minchinhampton Market House CIO
2024 Annual General Meeting
11am, Saturday 16 March 2024 in the Market House

Minutes

Attendance:

The following Trustees were in attendance: Justin Hodges (Chair), Christopher Cheetham (Treasurer), Annis May Timpson (Secretary), Phil Hale (Events), Joe May (Bookings), Stan Waddington (Minchinhampton Parish Council), Alan Vaughan (Minchinhampton Players), Linda Grist (Minchinhampton Market).

The following members of the public were in attendance:

Nina Bryan, Richard Bryan, Janet Payne, Sue Simmonds, Mary Smith, Richard Smith, Nigel Parry, Anne Parry, Tim Mowat, Lou Buckley, Janet Payne, Tim Mowat, John Smith, Jean Smith.

1. Apologies received.

Apologies were received from Alastair Hampson (Co-opted Trustee).

Introduction and Welcome by The Chair: Justin Hodges

Justin Hodges welcomed the members of the public in attendance and asked those present to sign the attendance list and confirm whether they lived in the Parish of Minchinhampton. The Chair confirmed that only those who are resident in the Parish were eligible to vote on any matters requiring a vote.

The Chair asked each of the eight Trustees present to introduce themselves.

2. Chair's Report: Justin Hodges

The Chair presented the Chair's Annual Report (attached) and invited questions from those attending. No questions were raised.

3. Treasurer's Report: Christopher Cheetham

The Treasurer presented his Report of the Accounts for Period Ended 31 December 2023 (attached) and highlighted the following points about the financial sustainability of the Market House:

- Income generated by Events had covered the financial shortfall from the loss of the former main day-time user.
- There had been a significant rise in Utility costs.
- There was £24,000 in cash in Reserve.
- A full set of accounts will be audited in due course to meet the Charity Commission deadline for account submission at the end of October 2024.

Two questions were raised by members of the public attending:

- Mary Smith asked for information on the costs of hiring the Market House. Information was provided by Joe May with confirmation that all pricing information is available on the Market House web site.
- Sue Simmonds suggested that the Market House could benefit from sponsorship, as in the past, from local businesses that also benefit from

events taking place at the Market House. Phil Hale emphasised that it would help to have volunteers taking this forward. Sue Simmonds offered to do this.

4. Election of Trustees

Trustee Structure - Constitution of the Minchinhampton Market House CIO

The Chair explained that the Constitution of the Minchinhampton Market House CIO is available on the front page of the Market House web site.

The Chair confirmed that there were three types of Trustees:

- a) Trustees elected at the AGM by all present.
- b) Trustees co-opted by the Minchinhampton Market House CIO Committee.
- c) Trustees appointed by the Minchinhampton Market House CIO Committee to represent other organisations in Minchinhampton on the Committee.

5.1 Elected Trustees

The following Trustees offered themselves for re-election:

- a) Christopher Cheetham (Seconded by Nina Bryant).
Election confirmed by a unanimous vote of all those present who were eligible to vote.
- b) Annis May Timpson (Seconded by Richard Bryant).
Election confirmed by a unanimous vote of all those present who were eligible to vote.
- c) Justin Hodges (Seconded by Lou Buckley).
Election confirmed by a unanimous vote of all those present who were eligible to vote.

5.2 Co-opted Trustees

The following Co-opted Trustees offered themselves for re-appointment as Co-opted Trustees and represented the full total of Co-opted Trustees offering themselves for re-appointment to this role:

- a) Phil Hale (Seconded by Linda Grist).
- b) Alastair Hampson (Seconded by Phil Hale).
- c) Joe May (Seconded by Annis May Timpson).

Each of the above Co-opted Trustees were confirmed by unanimous confirmation of all Trustees present, with the person putting themselves forward for re-appointment as a Co-opted Trustee not voting in each case.

5.3 Appointed Trustees

The following Trustees offered themselves for re-appointment as representatives of their respective organisations on the Committee of the Minchinhampton Market House CIO. Their re-appointments were welcomed.

- a) Linda Grist (Minchinhampton Market).
- b) Alan Vaughan (Minchinhampton Players).
- c) Stan Waddington (Minchinhampton Parish Council)

Each of the above appointed Trustees were confirmed

It was noted that the Trustee position for the Local History Group is currently vacant. The Chair noted that he had held an initial discussion with the Chair of the Local History Group about this.

The Chair also noted that he was in discussion with the Acting Chair and Treasurer of Minch Life regarding the potential representation of Minch Life on the CIO Committee.

The Chair asked if those present considered there should be any other organisations represented on the Committee of the Market House CIO. None were mentioned.

5. Any Other Business.

Nina Bryan noted what a cracking job the Trustees had done in the past year and thanked Trustees for all their work on the Undercroft and for the programme of Events hosted by the Market House.

The meeting finished at 11.40 am.