



**Minchinhampton Market House CIO
2025 Annual General Meeting
11am, Saturday 26th April 2025
at The Market House**

Minutes

Attendance:

The following Trustees were in attendance:

Justin Hodges (Chair)
Christopher Cheetham (Treasurer)
Alistair Hampson (Co-opted)
Linda Grist (Minchinhampton Market)
Stan Waddington (Minchinhampton Parish Council)
Alan Vaughan (Minchinhampton Players)
Gary Atkinson (Minchinhampton Local History Society)
Anne Vella (Secretary)

The following members of the public were in attendance:

Bill Henderson
Jane Henderson
Phil Hale
Janet Payne

1. Apologies received

Sue Parker
Martyn Beaufort
Nina and Richard Bryan

2. Introduction and Welcome by the Chair: Justin Hodges

JH welcomed the members of the public in attendance and ask them to ensure they signed the attendance list and confirmed that they lived in the Parish of Minchinhampton. Residents of the Parish were eligible to vote.

3. Chair's Report: Justin Hodges

The Chair presented his Annual Report (attached) and invited questions.

Bill Henderson had a question regarding the status of the Market House and the charitable structure surrounding it. JH explained that Minchinhampton Market House CIO was a Charitable Incorporated Organisation regulated by the Charity Commission. The status of CIO enabled the Trustees to own the title to the Market House and this ownership enabled the Trustees to raise funds.

4. Treasurer's Report: Christopher Cheetham

The Treasurer explained that the accounts appeared on the Market House website and it was also required that they were filed with the Charity Commission.

The accounts for the current year would show £10,000 received from the Parish Council – this is actually two years' worth of payments.

Other credits were from events and hirings.

There was a total surplus in the current year of £17,000.00

The finances are currently healthy – there is a net sum of about £30,000.00 currently available so there are sufficient funds for the works to be carried out in 2025.

The draft accounts were subject to review and would then be placed on the website.

Bill Henderson asked how much the building was insured for.

JH responded:

- It was insured for in excess of £1m. The figure would be checked and put in the Minutes- *It can now be confirmed the sum insured is £1,934,694.00.*
- It was confirmed the building was fully covered for rebuilding and that the sum insured was reviewed regularly.
- In addition to buildings insurance, there is also public liability insurance in place. Hirers also have to have the appropriate insurance on risk evidence of which had to be provided before the hiring happened.
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CC commented that insurance was one of the most expensive items of annual expenditure.

5. Election of Trustees

The Chair explained that there were three types of Trustees:

- a) Trustees elected at the AGM by all present
- b) Trustees co-opted by the Minchinhampton Market House CIO Committee
- c) Trustees appointed to represent other organisations in Minchinhampton

a) Elected Trustees:

The following Trustees offered themselves for re-election:

Christopher Cheetham proposed by Phil Hale – seconded by Gary Atkinson

Passed with one abstention.

Justin Hodges proposed by Joe May – seconded by Phil Hale

Passed with one abstention.

Anne Vella (also known as Anne Bartholomew) proposed by Gary Atkinson – seconded by Alistair Hampson.

b) Co-opted Trustees:

Alistair Hampson offered himself for re-appointment as co-opted Trustee proposed by Justin Hodges – seconded by Christopher Cheetham

Election confirmed by a unanimous vote of all Trustees present with the person putting himself forward for re-appointment as a co-opted Trustee not voting.

Martyn Beaufort proposed by Justin Hodges – seconded by Linda Grist
Election confirmed by a unanimous vote of all Trustees present.

c) Appointed Trustees:

The following Trustees offered themselves for re-appointment as representatives of their respective organisations on the Committee of the Minchinhampton Market House CIO. Their re-appointments were welcomed.

Linda Grist (Minchinhampton Market)
Alan Vaughan (Minchinhampton Players)
Stan Waddington (Minchinhampton Parish Council)
Gary Atkinson (Minchinhampton Local History Group)
Sue Parker (Minch Life)

Each of the above appointed Trustees was confirmed.

6. Any Other Business

Gary Atkinson reported that the Local History Society was doing very well and that a programme of lectures to be held by the Society at the Market House had been booked for 2025 and 2026.

The Society was organising a VE day event in the Market House on 5th May 2025 from 10am to 5pm which will involve a display and the running of a Digging for Victory DVD. Tea, coffee and cakes will be served.

The meeting finished at 11.24 am.